

Scarborough Campus Community Radio
2017-2018 Board of Directors Spring Elections

NOMINATION FORM

Available Positions:

President, Vice-President, Treasurer, Student Director (2 positions available), DJ Representative

To be nominated, you must obtain the signature of 25 members of Scarborough Campus Community Radio (full time UTSC students, Fusion Radio DJs, and community members who pay annual membership fees are considered members). You must also be a registered full-time undergraduate University of Toronto Scarborough student yourself for all positions except DJ Rep.

Please return this form by February 22nd at 4:59 pm to the Fusion Radio office (SL-213) or directly to the Chief Returning Officer (cro@fusionradio.ca), along with a \$10 deposit. Without this deposit being made or meeting the submission deadline, your nomination will be invalid. Offices are generally open Mondays-Fridays from 9am to 5pm; you can arrange a drop-off time in advance with the CRO to ensure availability and/or confirmation of nomination receipt.

All candidates are required to attend a meeting regarding election rules and procedure with the Chief Returning Officer on February 24th. If you are unable to attend this meeting, you must inform the CRO in advance via written correspondence at cro@fusionradio.ca.

More information and other contact points may be found online at www.fusionradio.ca

Purpose of Scarborough Campus Community Radio Board of Directors:

Oversight

- The board reviews the station manager's/chief executive officer's performance
- The board reviews how well goals are being met
- The board reviews Fusion Radio's financial situation, focusing mostly on transparency, and accountability
- The board is responsible for bringing a degree of professional scepticism to the station's operations

Leadership

- The board defines the purpose, mission, and vision of the organization and station
- The board is responsible for strategic planning and budget reviews

Continuity and Transition

- The board is responsible for hiring the station manager and appointing non-elected board positions
- The board is responsible for smooth transition and continuity between outgoing and incoming board members

Resources

- The board assists in securing adequate resources for the radio station

Policies

- The board may request the creation or alteration of particular corporate policies
- The board is responsible for reviewing and approving policies that have been presented to them

Court of Appeal

- The board acts as a court of appeal to a limited degree, typically under extraordinary circumstances

Position:

President

Term:

May 1, 2017 to April 30, 2018

Duties:

1. Serve as the official representative of the Corporation.
2. Act as Chair of the meetings of the Executive Committee.
3. Have knowledge of the Constitution, bylaws and policies.
4. Must oversee all directors and oversee the Station Manager.
5. Conduct regular feedback and evaluation sessions for the Station Manager.
6. Must keep track of date requirements for hiring, elections, and the annual general meeting.
7. Attend all board of directors meetings, prepared to further the success of the organization and to support the organization's mission statement and goals.
8. Participate and assist in carrying out the purpose of the board of directors.

The President shall receive no remuneration.

Position:

Vice-President

Term:

May 1, 2017 to April 30, 2018

Duties:

1. In the absence of the President, perform the duties of the President.
2. Have knowledge of the Constitution, bylaws and policies.
3. Assist the President with regular feedback and evaluation sessions for the Station Manager as necessary.
4. Attend all board of directors meetings, prepared to further the success of the organization and to support the organization's mission statement and goals.
5. Participate and assist in carrying out the purpose of the board of directors.

The Vice-President shall receive no remuneration.

Position:

Treasurer

Term:

May 1, 2017 to April 30, 2018

Duties:

1. In the absence of the Vice President, perform the Vice President's duties.
2. Oversee the Chief Financial Officer.
3. Assist Chief Financial Officer with budget creation and amendments.
4. Oversee the audit committee.
6. Have knowledge of the Constitution, bylaws and policies.
7. Attend all board of directors meetings, prepared to further the success of the organization and to support the organization's mission statement and goals.
8. Participate and assist in carrying out the purpose of the board of directors.

The Treasurer shall receive no remuneration.

Position:

Student Director

Term:

May 1, 2017 to April 30, 2018

Duties:

1. Have knowledge of the Constitution, bylaws and policies.
2. Attend all board of directors meetings, prepared to further the success of the organization and to support the organization's mission statement and goals.
3. Accept special assignments designated by the President.
4. Inform the Board and be proactive in helping position the organization to support its members.
5. Act as a role model, change agent, and professional exemplar.
6. Participate and assist in carrying out the purpose of the board of directors.

Student Directors shall receive no remuneration.

Position:

DJ Representative

Term:

May 1, 2017 to April 30, 2018

Duties:

1. Have knowledge of the Constitution, bylaws and policies.
2. Attend all board of directors meetings, prepared to further the success of the organization and to support the organization's mission statement and goals.
3. Accept special assignments designated by the President.
4. Inform the Board and be proactive in helping position the organization to support its members.
5. Must be a registered DJ or Radio Show Host with approved show by Program Director.

The DJ Representative shall receive no remuneration.